

**BOARD OF EDUCATION
BUILDING AND GROUNDS COMMITTEE MEETING - MINUTES
FRIDAY, MARCH 8, 2019 AT 9:00 A.M.
CONNOR SHAW CENTER - CONFERENCE ROOM**

ROLL CALL:

At 9:00 a.m. Vice President Richard Uthe called the meeting to order and requested all present to stand and recite the Pledge of Allegiance. A roll call was taken and the following members answered aye (2): Mr. Richard Uthe, Mr. Steve Stein and no nays. Mrs. Robinson was present via telephone conference.

ALSO PRESENT:

Mr. Trevor Moore, Mr. Dave Weissbohn, Mr. Dave Osborne, Mr. Mike Arnold, and Mrs. Cathy Cuculich.

VISTOR'S LOG

No one signed the Visitor's Log.

SPEAKERS' LOG:

No one signed the Speaker's Log.

OPPORTUNITY TO SPEAK:

Mr. Steve Lonard, President of Peotone Blue Demon Football and Cheer wanted to speak with the Buildings and Grounds Committee regarding the practice field that the League uses for their football season. Mr. Lonard suggested to the Committee instead of using the practice field, maybe having a field that could be a permanent field for the League, where they can install goal posts and in the future a Concession stand. The suggested new field would be west of the practice field and just east of the retention pond. Mr. Lonard stated that he and the League would like very much to work hand in hand with the District. Mr. Lonard suggested a written agreement be in place between Peotone Blue Demons League and the District. The Committee thanked Mr. Lonard for coming to the meeting today.

Mr. Steve Lonard leaves the Buildings and Grounds Committee meeting at 9:15 a.m.

ACCEPTANCE OF PRIOR MEETING MINUTES:

Mr. Uthe made a motion to approve the minutes of the January 24, 2019 Building and Grounds Committee meeting. Mr. Uthe and Mr. Stein seconded the motion, and on a voice call vote; the following members answered aye (2): Mr. Uthe, Mr. Stein and no nays.

BUILDING AND GROUNDS COMMITTEE FOR DISCUSSION:

SUMMER CREW:

Mr. Mike Arnold reported to the Committee that he has twenty two sign-ups for the summer custodian jobs at the high school. Mr. Arnold stated that he would like to have at least 10 to 15 students hired for the summer cleaning crew. Mr. Arnold also stated that he will probably start the cleaning crew at the junior high and start at the top floors before they get too hot. The top floors are so unbearably hot during the summer.

Mike is also ordering supplies that he will need for the summer cleaning at the buildings. Mike asked the Committee for two large scrubbers (square) for the deep scrubbing machines. Mike reported that the new custodian, Bryan Jones he hired was a flooring specialist at his old job. Mike stated that on spring break, Bryan will be waxing and scrubbing floors at the buildings to show us his technique. Mike inquired about the two portable air conditioners he asked for the summer to keep the rooms cool during the summer cleaning of the buildings. Dave Osborne will check the shop at the junior high to see if there are portable air conditioners that Mike can use this summer. Otherwise the Committee told Dave to order the portable air conditioners if there is none at the shop.

Mike Arnold leaves the Buildings and Grounds meeting at 9:37 a.m.

PHS:

Mr. Dave Weissbohn, Director of Technology discussed with the Committee the HVAC system at PHS. The system was installed twenty years ago and no updating has ever been done to the system. The system is no longer supported by the manufacturer and no parts are available to repair the system. The system is susceptible to security attacks since it is connected to the internet. Dave Weissbohn and Dave Osborne met with Precision Controls Systems, Inc. and Precision gave a quote of \$34,985.00 and \$1,215.00 for a three year software maintenance agreement.

Dave Weissbohn left the Buildings and Grounds Committee meeting at 10:15 a.m.

The Committee discussed the flower beds at the entrance of the high school and also discussed the gym painting and gym floor. The Committee discussed purchasing a wireless sound system for the high school.

Dave Osborne reported that the roof at the high school will need repairs. The Committee discussed with Dave painting of exterior light poles and sconces along with classrooms and hallways.

LAWN MOWING/WEED TRIMMING:

Dave Osborne reported to the Committee that the lawn mowing will continue to be done by Ron and Steve. He has two people from Transportation that will be doing the weed trimming this summer, Dave Cann and Kyle Van Gilder. Another person from Transportation would like to be part of the summer crew. He will inform Mike of the person's interest in the summer crew position.

NEW TRUCK:

Dave Osborne also talked to Trevor Moore about purchasing another truck for the maintenance department. The other trucks are worn out.

NEW 30 FOOT LIFT:

Dave Osborne talked to the Committee about purchasing a new 30 foot lift for the maintenance department. The lifts that we have in the District are not useful for the maintenance projects. We can trade them in towards a new 30 foot lift or we can auction them off with a minimum bid to see if we can get more money for them versus trading them in. Dave and Committee reviewed the quote from Alexander Equipment Rental for the 30 foot lift and also the trade-in prices for our lifts. Dave Osborne stated that their quotes for trade-ins were low and it may be better to sell them at auction.

CSC ROOF:

Dave Osborne reported to the Committee about the status of the roof at CSC. Anthony Roofing recommends replacing the roof in 2020. We had a leak at CSC that caused a ceiling in the records storage room to fall in. Also, they noticed missing shingles and nail pops throughout the roof.

PJHS:

Dave Osborne reported to the Committee about the main basketball hoops in the gym. They are original to the school. It has been recommended that they should be replaced completely.

Dave also recommended that the PJHS gym floor should be screened and coated.

Dave reported to the Committee that the whole east side of PJHS has to have removal of floor tile. Also the glue used for putting up the ceiling tiles contains asbestos.

The Committee discussed the progress of the "U" at Peotone Junior High.

Dave also discussed with the Committee the quote he received from Suburban to replace all the interior locks at Peotone Junior High School.

The Committee discussed with Dave Osborne, Trevor Moore and Steve Stein to make a list of projects based on their priority and need at each building.

Dave Osborne reported that we should be receiving our District's report from Performance Maintenance Services regarding our buildings. Dave stated that he will have them inspect the roofs at our buildings.

ADJOURNMENT:

At 12:33 p.m. Mr. Uthe moved for a motion to adjourn the Building and Grounds Committee meeting. Mr. Stein seconded the motion, and on a voice call vote, the following members answered aye (2): Mr. Uthe, Mr. Stein and no nays.

A handwritten signature in cursive script, reading "Richard Uthe", written over a horizontal line.

Richard Uthe, Vice President

A handwritten signature in cursive script, reading "Cathy Cuculich", written over a horizontal line.

Cathy Cuculich, Reporter